



Information & Application Packet

Applications must be received by:
Friday, February 14, 2020 by 5:00pm (PST)

All application components are due by the deadline.
We recommend requesting reference letters well in advance.

The MTPCCR is a program of the UCLA Fielding School of Public Health
and is funded by the Jonsson Comprehensive Cancer Center.

The MTPCCR is affiliated with Éxito! Latino Cancer Research Leadership Training Program (<http://exitotraining.org/>)
Please apply to only ONE site.

CONTENTS

PROGRAM INFORMATION

Overview	3
Eligibility	4
Timeline	4
Summer Institute Agenda.....	4
Funding	5
Collaborating Institutions.....	5
Internship	5
Research Areas	6

PROGRAM APPLICATION

Instructions and Checklist	7
Application Form	8
Letter of Recommendation Form (1)	12
Letter of Recommendation Form (2)	14

INTERNSHIP APPLICATION (Optional Component)

Intern Skills and Experiences Inventory	16
---	----

**ALL APPLICATION MATERIALS MUST BE RECEIVED BY
FEBRUARY 14, 2020 by 5:00 PM (PST)**

The full program (Summer Institute & Internship) is offered in Southern California.
Please **email or mail** two copies of your complete application to:

MTPCCR Director: Sherry C. Kidd, MEd - mtpccr@ph.ucla.edu

MTPCCR Coordinator: Minelle David, MA - emdavid@g.ucla.edu

* An email confirmation will be sent upon receipt of your application.

University of California, Los Angeles
Fielding School of Public Health, Community Health Sciences
650 Charles Young Drive South
Box 951772, Suite 41-240
Los Angeles, CA 90095-1772

Phone: (310) 794-7314
<http://www.ph.ucla.edu/mtpccr>

MINORITY TRAINING PROGRAM IN CANCER CONTROL RESEARCH

Cancer disparities research is a multi-disciplinary field that combines basic and applied studies in behavioral, social and population health sciences. The aims of this research are to reduce cancer risk, incidence, morbidity and mortality, and particularly the disproportionate burden of cancer borne by low income and ethnically diverse communities.

PROGRAM OVERVIEW

There is considerable diversity among master's level student populations training in health at many academic institutions. However, only a small proportion of minority students go on to pursue doctoral degrees, resulting in a national shortage of experienced minority investigators in cancer disparities research and practice.

The purpose of the Minority Training Program in Cancer Control Research (MTPCCR) is to increase ethnic diversity in the field of cancer disparities research by encouraging minority master's students and master's level health professionals in public health and social/behavioral health sciences to pursue a doctoral degree and a career in research. *However, applicants need not have plans to pursue doctoral training or prior interest in cancer prior to applying to the program.*

The MTPCCR is a program of the University of California, Los Angeles (UCLA) Fielding School of Public Health, supported with funding from the Jonsson Comprehensive Cancer Center, under the leadership of Marjorie Kagawa Singer, PhD, MA, MN, RN and Chandra Ford, PhD, MPH, MLIS.

This program is designed to enhance participants'-

- ❖ Understanding of the power of research to effect change
- ❖ Awareness of the strengths and limitations of current research methods, theory, and interventions in eliminating health disparities
- ❖ Interest in cancer disparities research, from surveillance to epidemiology, individual behavior change, health services, and policy research
- ❖ Skills in research, networking, and information seeking, and motivation and ability to successfully apply to and complete a doctoral program

The MTPCCR consists of three components:

1. "Careers in Cancer Disparities Research" Summer Institute

A five-day Summer Institute designed to showcase the opportunities and need for minority researchers in cancer disparities. Through the Institute, 20-25 participants will acquire the motivation, skills, and resources needed to apply to a doctoral program. Participating faculty include role models and leaders in research from around the country. **Attendance at the entire five-day program is required.**

2. Student Internships

Master's students and graduates who participate in the Summer Institute have the option to apply for paid internships (total of 360 hours). Qualified interns will be matched to a program and mentor based on their academic focus and personal interests. Note: The internship does not provide funds for transportation and housing. *Internships are not guaranteed until a mentor-intern match has been made.*

3. Doctoral Application Support Awards (DASA)

MTPCCR alumni (persons who have completed any MTPCCR Summer Institute) who wish to pursue a doctorate in a field that could lead to a career in cancer research are eligible to apply for awards up to \$2,000 to cover the cost of doctoral program applications, testing and/or campus visits. Deadline for DASA application submission is in December. Availability of awards is dependent on funding.

ELIGIBILITY INFORMATION

Program eligibility is based on the following criteria:

- ❖ Minority* master's student** or master's level health professional in public health or social/behavioral health sciences.
*** *Current doctoral students or those already accepted into doctoral programs are ineligible to apply.*
- ❖ Good academic standing (minimum "B" average).
- ❖ Strong verbal, written, interpersonal, and organizational skills.

* *We define "minority" as those communities who experience an excess or unknown burden of cancer and who are underrepresented in the field of cancer disparities research.*

** *Students must have completed the 1st year of master's program by the start of the Summer Institute.*

*** *MTPCCR was designed for students training in Public Health and/or the social and behavioral health sciences. This does not include lab-based or STEM disciplines. If you currently have no health or behavioral health science background, please contact the program to determine your eligibility for the program.*

TIMELINE

Applications due	February 14, 2020	Internship placements confirmed	April 17, 2020
Class of 2020 selection process	February 17 - March 6, 2020	Careers in Cancer Disparities Research Summer Institute (UCLA)	June 12 - 16, 2020 <i>* Internship orientation June 13 (tentative)</i>
Applicants are informed of application status	March 9 - 13, 2020	Internship period <i>* Interns must attend a mandatory orientation before beginning internship.</i>	June 2020 - August 2020 <i>Duration is typically 3 months, but can be negotiated on a case-by-case basis (6 months max)</i>
Internship matching/ placement process	March 16 - April 10, 2020		

SUMMER INSTITUTE AGENDA (Preliminary)

The majority of Summer Institute faculty are underrepresented minorities and are leaders in their professional areas of research in cancer control and health disparities science.

Day 1: *What's Going on in Cancer Disparities & Why We Are Here*

- ❖ Me and My Culture
- ❖ Cancer Disparities in Diverse Communities
- ❖ Biology of Cancer
- ❖ Building A Career in Cancer Disparities Research: Role Models Tell Their Story

Day 2: *There's No such Thing as the "Hard-To-Reach": The Range & Reach of Cancer Disparities Research*

- ❖ It All Starts Here: Finding Out Who Gets Cancer and Why
- ❖ Research on Cancer Trends & Disparities
- ❖ Disparities in Cancer Survivorship

Day 3: *Tools of the Trade: The Many Facets of Health Disparities Research*

- ❖ Navigating a Diverse Society for Cancer Disparities
- ❖ Accessing Culture and Addressing Disparities Through Research
- ❖ Qualitative and Quantitative Research Design: Pulling It All Together

Day 4: *Let's Consider a Doctorate*

- ❖ Putting On My Researcher Hat
- ❖ Forum with University Representatives
- ❖ Getting In & Getting Through a Doctoral Program: Doctoral Students Panel
- ❖ Writing Your Way to the Ph.D.

Day 5: *Stepping Out: Transition from Student to Researcher*

- ❖ Doctoral Funding Strategies
- ❖ Staying the Course: Using Emotional Intelligence Skills
- ❖ Ethnic Identity Politics: Navigating the Doctorate Experience

FUNDING

Participants receive free registration and meals during institute sessions. Out-of-town participants are responsible for housing accommodations and long distance travel. Very limited funds are available for applicants experiencing extreme financial hardship. To be considered for financial assistance, *a request MUST be included with this application*. Please describe your request on a separate page and include it with your application, indicating the level of travel support you will need. Any request for financial assistance received after the deadline CANNOT be considered. *International students are eligible to apply to the MTPCCR but financial support for international air travel cannot be provided*. If you have further questions, please contact the Program Coordinator as soon as possible.

COLLABORATING INSTITUTIONS

The collaborating institutions are a network of affiliated schools where campus advisors conduct outreach and recruitment on behalf of the MTPCCR. Additionally, many faculty members at these institutions host student internships based on project availability and matching interests between the faculty and student.

UCLA-Southern California Collaborating Institutions

- California State University, Fullerton
- California State University, Los Angeles
- California State University, Northridge
- California State University, Dominguez Hills
- San Diego State University
- University of California, San Diego
- University of Southern California

UCSF-Northern California Collaborating Institutions

- California State University, East Bay
- San Francisco State University
- San José State University
- University of California, Berkeley

For additional information on academic faculty or student contacts, please refer to the *Minority Training Program in Cancer Control Research (MTPCCR)* website at <http://www.ph.ucla.edu/mtpccr>.

INTERNSHIP INFORMATION – OPTIONAL COMPONENT

Internship Objectives:

- ❖ Expose interns to cancer disparities research issues and methods.
- ❖ Under close supervision, give interns responsibility for participation in a research project.
- ❖ Mentor interns through a crucial decision-making period, which may lead to pursuit of a doctoral degree.
- ❖ Meet each intern's academic requirements for an internship.

Internship Criteria:

- ❖ Eligible only to Summer Institute participants.
- ❖ A total of 360 hours will be paid by the MTPCCR at a rate of \$17.00 per hour.
- ❖ Internships can be completed on a full-time or part-time basis (*determined by the Preceptor and Intern*).
 - **Full-time:** Hours begin following the last day of the Summer Institute in June and are completed in August, lasting 9 weeks.
 - **Part-time:** Hours begin following the last day of the Summer Institute in June. The duration may be negotiated on a case-by-case basis, *but is not to exceed 6 months*.
- ❖ Internship selection and matching process will involve application review/screening and personal interviews.
- ❖ Placements are granted based on project need as well as matching interests of the Preceptor and Intern.
- ❖ Interns are responsible for their own lodging and travel arrangements as well as daily transportation for the duration of the internship.

Paid internships will be offered across the spectrum of cancer disparities research, with opportunities at the University of California, Los Angeles (UCLA) and other sites in our region. Internships may be available in areas that emphasize skills in Epidemiology, Biostatistics, Community Health, Health Behavior, and Health Policy. Individuals requiring an internship to fulfill an academic requirement will be given priority consideration in placement. It may also be possible to arrange an internship at a student's home institution if a qualified cancer disparities research mentor is available and willing to follow MTPCCR guidelines (please contact Program Coordinator if you are interested in this option).

NOTE: Internships are limited by the availability of preceptors. Not all requests for internships can be granted. At times, first and second choices may not be available. Applicants accepted into the program will be notified about *the possibility* of an internship and interview(s) will be scheduled.

INTERNSHIP RESEARCH AREAS

➤ **Epidemiology**

Cancer epidemiologists design, conduct and analyze a variety of studies aimed to identify the causes and patterns of cancer. Research also focuses on multiethnic populations and on identification of modifiable lifestyle factors (including diet and physical activity), genetic variation in risk, and viral associations.

Internship description: Opportunities exist at any or all stages of current studies and in the development of future studies.

Benefits to intern: Interns will have hands-on epidemiology experience that may include development of research questions and study design, ongoing oversight of studies in progress, and laboratory-based analyses of data.

➤ **Biostatistics**

Cancer biostatisticians provide assistance with study design, statistical analyses, and data management to a variety of cancer disparities research projects. Biostatisticians work closely with cancer disparities researchers and the services they provide range from brief consultations on statistical issues to extensive involvement from the initial stages of project development through the data analysis phase, to the preparation of manuscripts and presentations.

Internship description: Biostatistics interns perform data management and analysis activities for cancer disparities projects using statistical packages such as SAS, SPSS, or other statistical software.

Benefits to intern: Interns will gain experience in applying statistical methods such as logistic and linear regression to data from ongoing research studies, and in interpretation of results.

➤ **Community Health/Health Behavior/Health Policy**

There are a variety of internship opportunities available in community and clinic-based intervention research. Internships may be available in health education/behavioral science, health economics, health psychology, anthropology, and survey research. Interns may work in academic, community or medical care settings. Projects include developing, implementing and evaluating (for effectiveness and/or cost-effectiveness) community-based outreach and education. Examples include research to increase cancer screening among low-income and ethnically diverse communities, studies of breast cancer survivorship, research on provider-patient communication, and research on tobacco behavior and policy.

Internship description: Interns may work with investigators in the community or in clinical settings. They may take part in qualitative, quantitative, or mixed methods data collection/analysis, program planning, evaluation, or collaborate with educational/outreach activities in the community.

Benefits to intern: Interns may gain experience in any phase of intervention development or evaluation.

APPLICATION INSTRUCTIONS AND CHECKLIST

- In order to be eligible for selection, ALL the documents noted in the checklist below must be received by **February 14, 2020 by 5:00pm (PST)**. Incomplete applications will not be evaluated.
- If mailing, please enclose **two copies** of all materials and **do not staple** the documents together.
- If e-mailing, please send complete applications to both Sherry C. Kidd, MEd (mtpccr@ph.ucla.edu) and Minelle David, MA (emdavid@g.ucla.edu).
- Faxed applications are not accepted.
- **Ensure that your name is placed on all documents.**

- 1. "Careers in Cancer Disparities Research" Summer Institute Application
- 2. Personal Statement
- 3. Two Letters of Recommendation
- 4. Verification of GPA (unofficial transcript is acceptable)
 - *Include a copy of current/final school transcript or letter from registrar's office with your application*
 - *If you have less than one year of coursework in a master's program, please provide your undergraduate transcript in addition to your current transcript*
- 5. Résumé or Curriculum Vitae
- 6. Intern Skills and Inventory (*please complete ONLY if applying for internship*)
- 7. Financial Aid Request (Optional) (*Very limited funds available. Refer to "Funding" section on page 5*).

MINORITY TRAINING PROGRAM IN CANCER CONTROL RESEARCH

APPLICATION

Please type or print clearly

NOTE: Applications must be received by the due date; a postmark by the due date is not sufficient. MTPCCR is not responsible for lost or late applications. Please be advised that many mail services do not guarantee delivery. It is your responsibility to check with specific carriers about their policies to ensure proper and timely delivery.

Statement of Confidentiality: The information requested in this application is for the purpose of determining the applicant's eligibility for the Minority Training Program in Cancer Control Research. Information received is kept confidential.

<i>Last</i>	<i>First</i>	<i>Middle</i>
Applicant's Name:		

A. Have you participated in the Éxito! Latino Cancer Research Leadership Training Program in San Antonio, Texas?

- Yes (*You are **not eligible to apply** to the UCLA MTPCCR Program*)
 No

B. Which of the following do you wish to apply for? (Choose one)

- Summer Institute Only
 Summer Institute and Internship*

INTERNSHIP – (OPTIONAL COMPONENT)

IF APPLYING FOR AN INTERNSHIP, PLEASE COMPLETE THE FOLLOWING:

C. Purpose of internship: To fulfill academic requirement
 For professional experience (*already fulfilled academic internship requirement*)

D. Type of internship: Full time
 Part time
 No preference

E. Rank in order of interest*(1 – 4) (1= first choice, 2= second choice, etc.):

_____ Biostatistics _____ Epidemiology _____ Community/Behavioral Health _____ Health Policy

(See pages 6-7 for a detailed description of internships available in each of the above areas.)

F. **Deadline when internship must be confirmed (please specify month & date): [Click here to enter a date.](#)

G. For out-of-state participants ONLY:

- | | | |
|--|------------------------------|-----------------------------|
| Can you complete an internship in California? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| IF YES, do you have a place to stay for the duration of your internship? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| IF NO, do you have a preceptor in mind at your home institution? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

H. Intern Skills and Experiences Inventory (please complete page 16).

Please Note:

* You do NOT need to be a U.S. citizen to participate in the program. Please contact the program coordinator regarding any questions related to eligibility for receiving internship compensation.

Individuals applying for an internship will be notified no later than **April 17, 2020. If earlier notification is required, please contact the MTPCCR Program Coordinator. In addition, please note that your complete program application will be shared with prospective mentors to assist in their internship selections.

APPLICANT INFORMATION

<i>Last</i>	<i>First</i>	<i>Middle</i>
Name:		
Mailing Address:		
Permanent Address (if different from above):		
Cell Phone: ()	Alternate Phone: ()	
Personal E-mail Address: <i>*Do NOT use a school-based email address. We look forward to remaining in touch with announcements and other occasional messages of value.</i>		
Date of Birth (MM/DD/YYYY):		
Do you have a disability? <input type="checkbox"/> No <input type="checkbox"/> Yes (please specify: _____) <i>*Individuals with disabilities are defined as those with a physical or mental impairment that substantially limits one or more major life activities.</i>		
What is your current gender identity? <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Other (please specify)		
What is your sexual orientation (optional):		
Are you Hispanic or Latino? <input type="checkbox"/> No <input type="checkbox"/> Yes (please specify: _____)		
Do you speak language(s) other than English? <input type="checkbox"/> No <input type="checkbox"/> Yes (please specify: _____)		
If Yes, please indicate language fluency in the following: <input type="checkbox"/> Speaking <input type="checkbox"/> Writing <input type="checkbox"/> Reading		
Racial/Ethnic Background: *Specification required. (Please check all that apply)		
<input type="checkbox"/> Black / African Heritage	(please specify: _____)	
<input type="checkbox"/> American Indian / Alaska Native	(please specify: _____)	
<input type="checkbox"/> Asian American / Asian*	(please specify: _____)	
<input type="checkbox"/> Native Hawaiian / Other Pacific Islander	(please specify: _____)	
<input type="checkbox"/> White* Check if Middle Eastern <input type="checkbox"/>	(please specify: _____)	
<input type="checkbox"/> More than one race/ethnicity	(please specify: _____)	
<input type="checkbox"/> Other*	(please specify: _____)	

EDUCATION INFORMATION

Please check one box. I am a <input type="checkbox"/> Current master's student <input type="checkbox"/> Master's trained professional/graduate		
Name of Current or Previous School:		
Address:		
City:	State:	Zip Code:
Faculty Advisor Name:	E-mail:	Phone Number: ()
Graduate degree and program:		
Projected/Actual Graduation Date (MM/YYYY):	Current/Final GPA:	
Anticipated # of units completed by June 2020 (current students only):		

LETTERS OF RECOMMENDATION

Please provide letters of recommendation from two faculty members, stating their support for the student as a qualified candidate for the Minority Training Program in Cancer Control Research (see Recommendation Form). If unable to obtain both letters from faculty, one letter may be from an individual who can comment on applicant's academic potential. List names, addresses and telephone numbers below and enclose two letters of recommendation.

Recommender: 1

Name:	Position/ Title:
Address:	
Phone Number: ()	E-mail:

Recommender: 2

Name:	Position/ Title:
Address:	
Phone Number: ()	E-mail:

PERSONAL STATEMENT

In an essay of **300-500 words**, please address the following:

- ◆ Discuss academic experience and career goals, including current cancer disparities research interest(s).
- ◆ Describe motivation for applying to the MTPCCR, stating your goals and expectations.

Note: If you are selected to participate in the Summer Institute, our writing expert will review your statement and you will receive confidential written suggestions to strengthen your writing for future applications.

SIGNATURE OF FACULTY ADVISOR

As faculty advisor to the applicant, I certify that the candidate is a current student or a recent graduate of a master's degree health program. I endorse the applicant as a qualified candidate for the Minority Training Program in Cancer Control Research. (***For graduates only:*** Please submit a copy of Master's degree in lieu of faculty signature.)

print/type name

signature

date

SIGNATURE OF APPLICANT

By signing below, I certify that I am eligible to apply to the Minority Training Program in Cancer Control Research. To the best of my knowledge, the information I have provided in this application is complete and accurate.

print/type name

signature

date

HOW DID YOU HEAR ABOUT THE MINORITY TRAINING PROGRAM IN CANCER CONTROL RESEARCH?

Check all that apply:

- Acquaintance/friend/family member
- APHA
- Co-worker
- Brochure
- Flyer
- Graduate faculty/student representative (please specify: _____)
- Internet/website/e-mail (please specify: _____)
- MTPCCR alumni (please specify: _____)
- MTPCCR staff (please specify: _____)
- Newsletter/newspaper/bulletin (please specify: _____)
- Other (please specify: _____)

Please note any questions or comments in the space below:

ALL APPLICATION MATERIALS MUST BE RECEIVED BY
February 14, 2020 by 5:00pm (PST)

Please **email or mail** two copies of your complete application package to:

MTPCCR Director: Sherry C. Kidd, MEd - mtpccr@ph.ucla.edu
MTPCCR Coordinator: Minelle David, MA - emdavid@g.ucla.edu
* An email confirmation will be sent upon receipt of your application.

University of California, Los Angeles
Fielding School of Public Health, Community Health Sciences
650 Charles Young Drive South
Box 951772, Suite 41-240
Los Angeles, CA 90095-1772

Phone: (310) 794-7314
<http://www.ph.ucla.edu/mtpccr>

MINORITY TRAINING PROGRAM IN CANCER CONTROL RESEARCH APPLICATION

RECOMMENDATION FORM

Please type or print clearly

The individual submitting this form is applying for the Minority Training Program in Cancer Control Research - a program designed to showcase the opportunities and needs for minority researchers in cancer control, and to provide motivation, skills and resources to enable master's students and master's trained professionals to pursue doctoral level education.

Please provide an assessment of the applicant by completing this form. **In order for an application to be reviewed, the recommendation form must be received by Friday, February 14, 2020 by 5:00pm (PST).** Program selection is determined by applicant information and recommendations. *(Faxed recommendations are NOT accepted)*

<i>Last</i>	<i>First</i>	<i>Middle</i>
Applicant's Name:		

In accordance with the Family Education Rights and Privacy Act of 1974, the applicant may waive his/her right to inspect the recommendation by signing the statement below. This waiver is not required as a condition for selection to the Minority Training Program in Cancer Control Research.

"I hereby waive my right of access to this information and release UCLA to contact this recommender with regard to my application for the Minority Training Program in Cancer Control Research."

Print/type applicant's name

applicant's signature

date

<i>Last</i>	<i>First</i>	<i>Middle</i>
Recommender's Name:		
Credentials:		Position/Title:
Institution:		
Address:		
Telephone: ()		Fax: ()
E-mail Address:		

Part A Please evaluate the applicant using the following criteria and scale.
On a scale of 1 to 5: 1 = poor, 5 = exceptional.

	Unable to Evaluate 0	Poor 1	2	Average 3	4	Exceptional 5
1. Has vision: open to new ideas and possibilities	<input type="checkbox"/>					
2. Is motivated to advance as far as possible	<input type="checkbox"/>					
3. Is organized in thinking and methodology	<input type="checkbox"/>					
4. Manages competing priorities	<input type="checkbox"/>					
5. Works well under pressure	<input type="checkbox"/>					
6. Is a respected member of peer groups	<input type="checkbox"/>					
7. Works well with diverse groups of people	<input type="checkbox"/>					
8. Takes initiative	<input type="checkbox"/>					
9. Assumes responsibility	<input type="checkbox"/>					
10. Writes and speaks effectively	<input type="checkbox"/>					
11. Has potential to attain a doctoral degree	<input type="checkbox"/>					

Part B

NOTE TO RECOMMENDERS: Your letter is an important component of this application. We read and evaluate them carefully. Please write this letter as you would a recommendation for a doctoral program application.

In the space below or in an attached letter, describe the nature of your relationship to the applicant. Evaluate the applicant's academic aptitude and potential for a career in research; potential motivation for pursuit of a doctorate; and academic performance. An example that illustrates the applicant's skills and potential would be informative. Also, please describe any barrier to this applicant's successful doctoral application.

(If using a separate page, place the applicant's name in the upper right hand corner of your school/agency letterhead).

SIGNATURE OF RECOMMENDER

By signing below, I certify that the information I have given regarding the applicant is complete and accurate.

print/type name and title

signature

date

RECOMMENDATIONS MUST BE RECEIVED BY

February 14, 2020 by 5:00pm (PST)

This form/letter may be returned to the applicant for inclusion with other application materials, or it may be sent directly to the UCLA MTPCCR staff via **email or mail**. If mailed, please enclose two copies.

MTPCCR Director: Sherry C. Kidd, MEd - mtpccr@ph.ucla.edu

MTPCCR Coordinator: Minelle David, MA - emdavid@g.ucla.edu

* An email confirmation will be sent upon receipt of your application.

University of California, Los Angeles
Fielding School of Public Health, Community Health Sciences
650 Charles Young Drive South
Box 951772, Suite 41-240
Los Angeles, CA 90095-1772

Phone: (310) 794-7314

<http://www.ph.ucla.edu/mtpccr>

MINORITY TRAINING PROGRAM IN CANCER CONTROL RESEARCH APPLICATION

RECOMMENDATION FORM

Please type or print clearly

The individual submitting this form is applying for the Minority Training Program in Cancer Control Research - a program designed to showcase the opportunities and needs for minority researchers in cancer control, and to provide motivation, skills and resources to enable master's students and master's trained professionals to pursue doctoral level education.

Please provide an assessment of the applicant by completing this form. **In order for an application to be reviewed, the recommendation form must be received by Friday, February 14, 2020 by 5:00pm (PST).** Program selection is determined by applicant information and recommendations. *(Faxed recommendations are NOT accepted)*

<i>Last</i>	<i>First</i>	<i>Middle</i>
Applicant's Name:		

In accordance with the Family Education Rights and Privacy Act of 1974, the applicant may waive his/her right to inspect the recommendation by signing the statement below. This waiver is not required as a condition for selection to the Minority Training Program in Cancer Control Research.

"I hereby waive my right of access to this information and release UCLA to contact this recommender with regard to my application for the Minority Training Program in Cancer Control Research."

Print/type applicant's name

applicant's signature

date

<i>Last</i>	<i>First</i>	<i>Middle</i>
Recommender's Name:		
Credentials:		Position/Title:
Institution:		
Address:		
Telephone: ()		Fax: ()
E-mail Address:		

Part A Please evaluate the applicant using the following criteria and scale.
On a scale of 1 to 5: 1 = poor, 5 = exceptional.

	Unable to Evaluate	Poor		Average		Exceptional
	0	1	2	3	4	5
1. Has vision: open to new ideas and possibilities	<input type="checkbox"/>					
2. Is motivated to advance as far as possible	<input type="checkbox"/>					
3. Is organized in thinking and methodology	<input type="checkbox"/>					
4. Manages competing priorities	<input type="checkbox"/>					
5. Works well under pressure	<input type="checkbox"/>					
6. Is a respected member of peer groups	<input type="checkbox"/>					
7. Works well with diverse groups of people	<input type="checkbox"/>					
8. Takes initiative	<input type="checkbox"/>					
9. Assumes responsibility	<input type="checkbox"/>					
10. Writes and speaks effectively	<input type="checkbox"/>					
11. Has potential to attain a doctoral degree	<input type="checkbox"/>					

Part B

NOTE TO RECOMMENDERS: Your letter is an important component of this application. We read and evaluate them carefully. Please write this letter as you would a recommendation for a doctoral program application.

In the space below or in an attached letter, describe the nature of your relationship to the applicant. Evaluate the applicant's academic aptitude and potential for a career in research; potential motivation for pursuit of a doctorate; and academic performance. An example that illustrates the applicant's skills and potential would be informative. Also, please describe any barrier to this applicant's successful doctoral application.

(If using a separate page, place the applicant's name in the upper right hand corner of your school/agency letterhead).

SIGNATURE OF RECOMMENDER

By signing below, I certify that the information I have given regarding the applicant is complete and accurate

print/type name and title

signature

date

RECOMMENDATIONS MUST BE RECEIVED BY

February 14, 2020 by 5:00pm (PST)

This form/letter may be returned to the applicant for inclusion with other application materials, or it may be sent directly to the UCLA MTPCCR staff via **email or mail**. If mailed, please enclose two copies.

MTPCCR Director: Sherry C. Kidd, MEd - mtpccr@ph.ucla.edu

MTPCCR Coordinator: Minelle David, MA - emdavid@g.ucla.edu

* An email confirmation will be sent upon receipt of your application.

University of California, Los Angeles
Fielding School of Public Health, Community Health Sciences
650 Charles Young Drive South
Box 951772, Suite 41-240
Los Angeles, CA 90095-1772

Phone: (310) 794-7314

<http://www.ph.ucla.edu/mtpccr>

<i>Last</i>	<i>First</i>	<i>Middle</i>
Applicant's Name:		

Minority Training Program in Cancer Control Research

INTERNSHIP SKILLS AND EXPERIENCES INVENTORY

(Complete ONLY if applying for an internship)

Please indicate below the skills/functions you possess by checking the appropriate box. In addition, place a check in the box representing the skills/functions you wish to gain or improve through your internship experience.

Qualitative Research Methods/ Formative Research	None	Low	Moderate	High	Wish to acquire
Facilitate focus groups	<input type="checkbox"/>				
Conduct qualitative/ in-depth interviews	<input type="checkbox"/>				
Conduct observations	<input type="checkbox"/>				
Code qualitative data	<input type="checkbox"/>				
Analysis	<input type="checkbox"/>				
Quantitative Research Methods					
Survey design	<input type="checkbox"/>				
Survey administration (interviewing)	<input type="checkbox"/>				
Sampling	<input type="checkbox"/>				
Data analysis (please specify software/method):	<input type="checkbox"/>				
Other Areas					
Literature reviews	<input type="checkbox"/>				
Identify and use theoretical models	<input type="checkbox"/>				
Needs assessment	<input type="checkbox"/>				
Project coordination (please specify):	<input type="checkbox"/>				
Develop educational or print material (please specify):	<input type="checkbox"/>				
Program evaluation (please specify):	<input type="checkbox"/>				
Training (please specify):	<input type="checkbox"/>				
Other skills (please specify):					
Language Fluency (other than English)					
Speak (please specify):	<input type="checkbox"/>				
Read (please specify):	<input type="checkbox"/>				
Write (please specify):	<input type="checkbox"/>				

ADDITIONAL COMMENTS

SIGNATURE OF APPLICANT

By signing below, I certify that I am eligible to apply to the Minority Training Program in Cancer Control Research. To the best of my knowledge, the information I have provided in this application is complete and accurate.

print/type name

signature

date