

**MEMORANDUM OF AGREEMENT FOR WORKSITE EXPERIENCE
(RESEARCH AND STUDY LABORATORIES AND FACILITIES POSITIONS ONLY)**

Students participating in the Worksite Experience Program and assigned to volunteer in a research and study laboratory or facilities must read and sign this memorandum of understanding.

In consideration of my being granted the privilege of utilizing the research and study laboratories and facilities of the Centers for Disease Control and Prevention (CDC), I, the undersigned do hereby agree to abide by all rules and regulations of the facility, as set forth below:

- A. The basis for acceptance of a student in a non-pay status rests on the relationship of the learning assignment to the student's educational objectives, availability of space, facilities, supplies and equipment; and nonperformance of personal services. Research studies shall be consistent with the mission and objectives of CDC, and shall not interfere with regular functions.
- B. CDC reserves the right in all instances to control the character and extent of studies and research where safety is involved or the public interest of CDC programs is in any way affected.
- C. The provisions of Manual Guide - General Administration No. CDC-11, apply to research involving human subjects, which a student proposes or in which he is involved.
- D. Generally, HHS funds will not be used to pay for direct support of research conducted by the student, other than replenishment of supplies and materials and administrative and other reasonable expenses related to the maintenance and use of the space and facilities.
- E. In any publications of his research, the student shall give appropriate credit for the assistance received at the CDC facility.
- F. Proper safeguards for Government property will be instituted including arrangements for replacement of Government property damaged or lost by a student.
- G. Each student will be furnished with safety requirements and operating procedures to be followed. These will include the requirement to report any accident involving the non-Government uses to the director of the research facility or his designee.
- H. Each student will be expected to use the facilities and equipment with customary care and otherwise conduct himself in such manner as to complete his studies within any time limits prescribed.
- I. Each student must be a person of integrity and observe unquestionable standards of behavior. A student shall not engage in criminal, infamous, dishonest, immoral or notoriously disgraceful conduct or other conduct prejudicial to CDC.
- J. The student, because he is not a Government employee, may not be authorized to:
 - 1. Sign requisitions for supplies or equipment.
 - 2. Sign Government Transportation Requests as Issuing Officer.
 - 3. Travel at Government expense.
 - 4. Sign performance ratings, although he may be consulted regarding a Government employee assisting in the research project.
 - 5. Drive a Government vehicle.
- K. The student is not considered to be an officer or employee of the United States performing services for the Government. The Government can neither assume the same responsibility nor extend the same rights and privileges as are available to Government officers and employees, nor is the Government liable in case of personal injury, death, or failure of or damage to experiments or equipment.
- L. This agreement incorporates conditions for acceptance of a student, and the obligations and privileges of the student. It absolves the Centers for Disease Control and Prevention (CDC) of any liability in case of personal injury, death, and failure of or damage to non-Government user's experiments or equipment. It also states that the non-Government user will comply with all safety regulations and procedures while using such facilities. It can be terminated by CDC at any time for failure by the student to abide by all the rules and regulations of the facility, as set forth above.

Signature of Student

Date Signed

The information requested on this form is collected under the authority of 6 USC, 1302. The information is used to carry out the worksite experience program for students, (and may be shared with your present university/college, as necessary). An accounting of these disclosures will be made available to you upon request. Furnishing the requested information is voluntary. However, should you decline to provide the requested information, further processing of the Agreement may not be possible.

U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES
Public Health Service