Editor

Editors are responsible for maintaining the publication standards of EURJ. Editors will select and edit articles from their assigned realm of academia. Editors are responsible for correcting each article in their section. The Section Editor will compile these edits into one document so that the original author can make efficient changes to their article. At least one editor (decided within the group) must speak to the author to ensure that there is no confusion. Editing will be a continuing process as articles are submitted throughout the semester.

Special Features Editors

Special Features Editors are more like authors than editors. They will compose short articles or diagrams that relate to undergraduate research. Topics may be interviews with a professor, student spotlights, upcoming undergraduate events, etc. There is a lot of flexibility within this staff, and they will probably work closely with Graphics & Layout.

Publicity

In order for the journal to exist, there must be a steady flow of journal articles. Publicity is responsible for promoting student submissions to the journal. Publicity will post flyers around campus, advertise in other student publications, and raise campus awareness through any other means that their creative abilities allow them to come up with.

Graphics and Layout

Graphics and Layout (G&L) creates the look of EURJ. Everything from matching appropriate images with the articles to the physical design of the journal is maintained by G&L. They will also work closely with editors while assembling the journal. We will be creating an “alpha” journal with the submitted articles. The reviewed articles will later replace the text.

Website Editors

Website editors will maintain and update the website. Aside from pdf versions of the journal, the website will exhibit shorter publications from students. Posters, abstracts, and videos could all be included on the sire. EURJ may also begin a blogging relationship the undergraduate journal at Rice depending on staff commitment.

Copy Editors

Copy editors represent the last eyes to see the journal before it goes to print. In addition to catching errors, the journal will rely on the grammar and mechanics skills of copy editors a great deal. While science editors and faculty reviewers deal with the style and organization of articles to some extent, it is the copy editors who ensure that the articles not only factually sound, but stylistically sound too.