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| **Project Name:** | **Project Number:** | **Prepared by: (Project Manager)** | **Date:** |
|       |       |       |       |
| **Customer:** | **Business Unit:** | **Contact Name:** | **Project Type:** |
|       |       |       | [ ] Mini [ ]  Standard [ ]  Complex |

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| Introduction | The Deliverable Acknowledgement Form is the form of record acknowledging the completed deliverables as established in the project charter. |

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| **DELIVERABLES** |
| **DELIVERABLE** | **DESCRIPTION** | **SCHEDULED DATE** | **DELIVERED DATE** |
|       |       |       |       |
|       |       |       |       |
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***By approving the Deliverable Acknowledgement Form you are accepting the deliverable(s) as stated and agreeing to fulfillment of the above-mentioned services.***

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| **STAKEHOLDER** | **NAME** | **SIGNATURE** | **DATE** |
| **PROJECT SPONSOR**      |       |  |       |
| **PROJECT MANAGER** |       |  |       |
| **LITS DIRECTOR** |       |  |       |
| **TECHNICAL LEAD** |       |  |       |