



New Biosafety Protocol Submission Documents!

By Meagan Parrott

EHSO has been hard at work revising current Biosafety Notice of Intent form, Amendment Form and Annual Renewal Form. The changes were made in hopes to:

new and improved

- Reduce user confusion by improved questions
- Reduce back-and-forth between PIs, EHSO, and the IHBC through more clear and concise questions
- Edit recombinant DNA questions to improve compliance with the NIH Guidelines for Research Involving Recombinant DNA Molecules

The following documents have been changed and are available on the EHSO website:

| Document Name | Notes |
|--|--|
| Biosafety Notice of Intent | Major revisions made. Form has been beta tested with multiple PIs and all IHBC members. |
| Biosafety Notice of Intent – Microorganisms / Infectious Material Supplemental Table | New form to supplement the Biosafety Notice of Intent when PIs need more lines for the table in order to answer the question. |
| Biosafety Notice of Intent – Recombinant DNA Supplemental Table | New form to supplement the Biosafety Notice of Intent when PIs need more lines for the table in order to answer the question. |
| Biosafety Protocol – Annual Renewal, Amendment & Termination Form | New form created to combine the original Biosafety Protocol Amendment Form and Annual Renewal Form. |
| Biosafety Protocol – Recombinant DNA Questions for Protocol Amendments & Annual Renewals Form | New form created to improve compliance with the NIH Guidelines when researchers amendment their protocols to change their recombinant DNA experiments. |

As always, be sure to download the most recent version of EHSO forms from the website to ensure you are not using a legacy form.



Upcoming GA DNR Inspection



- The Georgia Department of Natural Resources (GA DNR) will be inspecting Emory University during the week of June 12-15th
- The purpose of this inspection is to ensure compliance with requirements in Emory's broad scope license to use radioactive materials and with the state of Georgia's rules and regulations
- Research laboratories will be inspected and laboratory personnel may be interviewed on work practices
- Please make sure that your lab's documentation is up-to-date and your lab is following safe work practices

Training

Most of EHSO's Trainings are available online in Blackboard.

www.ehso.emory.edu

for registration information.

Radiation Safety Train-

ing

2nd Tuesdays at 9:00 am

<u>Laboratory Safety Training</u>

3rd Thursdays at 10:00 am

Eye Wash Testing

Someone in your lab should test the eyewash station once a month. Bio-safety Cabinets/ Chemical Fume Hoods Certification required annually.

Chemical/Radioactive Waste Pick-up Schedule

Full Schedule here...

All **chemical** waste pick up should be requested by emailing

chem-

waste@emory.edu

All radioactive waste pick up should be requested via EHS Assist pick-up. Chemical waste disposal inventory form and/or radioactive waste inventory form should accompany all waste containers at the time of pick-up.

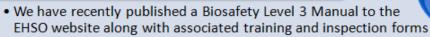
PPE

Choice to be based on potential exposures involved:

Please contact your <u>Radiation Safety Building Liaisons</u> with questions or to request assistance with these or related issues.

- Rebecca Stark: (404) 727-4674
 - Rollins Research Center
- Paula Pleger: (404) 727-1874
 - Whitehead, Emerson, Atwood, Dental, Claudia Nance Rollins, Anthropology
- Andy Cohen: (404) 727-3525
 - Math & Science, Woodruff Memorial Building, Emory Children's Center
- Elizabeth Tamrat: (404) 727-3847
 - Winship Cancer Institute, Yerkes, N. Decatur, Wesley Woods, Briarcliff Campus

Biosafety Level 3 Manual



- These documents are applicable to individuals working in Biosafety Level 3 (BSL-3) or animal BSL-3 (ABSL-3) facilities
- Click here for the Manual and Forms

Biosafety Standard Operating Procedure Template

- We have recently posted a Biosafety Standard Operating Procedure (SOP) Template on the EHSO website
- Each lab should have laboratory SOPs established for working with infectious and biological material
- This new template will assist labs in developing SOPs for their lab and the document serves as training documentation for lab personnel on the SOPs
- · SOPs should be stored in the Lab Safety Binder
- · Click here for the template

Building Liaisons

Dionna Thomas 404-727-4673

Woodruff, Woodruff Extension, & Winship (Clinics B & C)

Meagan Parrott 404-712-9480

Dental, Medical Office Tower, Emory Midtown, School of Public Health (CNR/GCR), & Rollins

Steve Arehart 404-727-4171

Clinic B-Eye Center, Pediatrics. North Decatur, Carlos Museum, Yerkes, Hope Clinic, Wesley Woods, Briarcliff Campus, & Anthropology

Rodrick Esaw 404-727-1348

Whitehead, Math & Science, Emerson, Oxford College, & Atwood

- This newsletter is a tool to help fulfill a legal requirement for ongoing safety training.
- Supervisors are responsible for ensuring that individuals in their area have read and understood the information that applies to their area.
- The signed newsletter should be placed into the PIs EHSO Lab Safety Binder.

Signature indicates: I have read and I understand the information in this issue of Lab Rat Newsletter. Use an additional sheet of paper for more signatures, if needed and attach to this document.

| 1. | |
|----|--|
| 2. | |
| 3. | |
| 4. | |
| 5 | |

Eye: Glasses, goggles & face shields
Gloves: Appropriate for the type of procedure
Clothing: Gowns, lab coats, aprons, coveralls
Respirators: Appropriate for the type of procedure

Fire Extinguishers

Check fire extinguishers in your lab: A. Is it present and mounted in its proper location? B. Is it readily accessible? If it appears to need servicing contact the Maintenance HELP line at 7-7463 Contact Employee Health Services / Emory Healthcare Corporate regarding immunization information at (404-728-6437)

Tell us how we are doing!

The newsletter has a new home. Every individual article is now hosted online at https://blogs.emory.edu/ labratnews/

Got something to share? <u>Tell us!</u> Post comments, related articles/links, and safety concerns.

Feel free to also send your comments to bio-

safe@emory.edu.

We look forward to reading your ideas and comments!