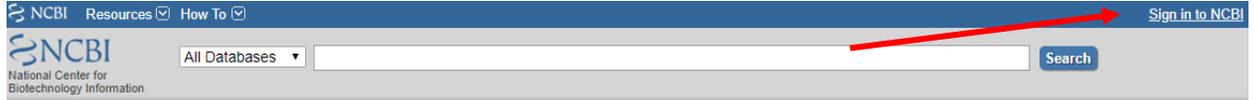


## CREATING AN NSF OR NIH BIOSKETCH

1. Log into your MyNCBI account at either <https://www.ncbi.nlm.nih.gov/> or <https://www.ncbi.nlm.nih.gov/sciencv/>.



2. From your MyNCBI home page, navigate to SciENcv in the lower right corner. (Click “Manage SciENcv.”)

### My NCBI

[Customize this page](#) | [NCBI Site Preferences](#) | [Video Overview](#) | [Help](#)

**Search NCBI databases**

Search: PubMed

Search

Hint: clicking the "Search" button without any terms listed in the search box will transport you to that database's homepage.

**Saved Searches**

You don't have any saved searches yet.

Go and [create some saved searches](#) in PubMed or our other databases.

[Manage Saved Searches >](#)

**My Bibliography**

Your bibliography contains [3 items](#).

Your bibliography is private.

[Manage My Bibliography >](#)

**Collections**

All bibliographies and Other citations are now in [My Bibliography](#).

Collection Name	Items	Settings/Sharing	Type
Favorites	edit 0	Private	Standard

[Manage Collections >](#)

**Recent Activity**

Time	Database	Type	Term
13-Jan-2020	PMC	record	<a href="#">Effects of Taping on Pain, Grip Str...</a>
01-Nov-2019	PMC	record	<a href="#">Gambogic amide, a selective agonist...</a>
01-Nov-2019	PMC	record	<a href="#">The Antidepressant Amitriptyline is ...</a>
01-Nov-2019	PMC	record	<a href="#">A selective TrkB agonist with poten...</a>
01-Nov-2019	PMC	record	<a href="#">Deoxygedunin, a Natural Product wit...</a>
01-Nov-2019	PMC	record	<a href="#">A Synthetic 7,8-Dihydroxyflavone De...</a>
01-Nov-2019	PMC	record	<a href="#">Acridine Yellow G Blocks Glioblasto...</a>
01-Nov-2019	PMC	record	<a href="#">Optimization of a Small Troponin...</a>
01-Nov-2019	PMC	record	<a href="#">O-Methylated Metabolite of 7,8-Dihy...</a>
29-Oct-2019	PubMed	record	<a href="#">Inhibition of IGF1R enhances 2-deox...</a>

[Clear](#) [Turn Off](#)

[See All Recent Activity >](#)

**Filters**

Filters for: PubMed

You do not have any active filters for this database.

[Add filters for the selected database.](#)

[Manage Filters >](#)

**SciENcv**

Name	Last Update	Sharing	Type
<a href="#">TEST</a>	09-Jan-2020	Private	NIH Biosketch
<a href="#">NSF TEST</a>	09-Jan-2020	Private	NSF Biosketch
<a href="#">NIH Test 2</a>	1:05 PM	Private	NIH Biosketch

[Manage SciENcv >](#)

3. A “mini profile” will display along with your SciENcv Biosketches.

My NCBI » SciENcv

SciENcv: [About](#) | [Using](#)

**Holly Sommers**

Office of Sponsored Programs  
Emory University  
<http://orcid.org/0000-0002-6634-5912>

[edit](#)

SciENcv Biosketches [Edit](#) [Create New Biosketch](#)

Last Update	Name	Type	Sharing
09-Jan-2020	<a href="#">TEST</a>	NIH Biosketch	Private
09-Jan-2020	<a href="#">NSF TEST</a>	NSF Biosketch	Private
1:05 PM	<a href="#">NIH Test 2</a>	NIH Biosketch	Private

[Create New Biosketch](#)

- To create a new biosketch, click “Create New Biosketch.” This function will allow you to specify the format for the biosketch (generally based on the sponsor of the proposal), along with the primary data source for the information in the Biosketch, whether a blank document or information from an External Source. If your ORCID profile is up-to-date, then selecting ORCID as the external source is likely the better option. (Similarly, if your Commons or Fastlane profile is most up-to-date, then you may select those options, as well.) [Note: Your biosketch in SciENcv will not dynamically update if you make updates to your ORCID profile. You will want to create your biosketch after the profile is complete.] Once you have made your selections, click Create.

### Create a New Biosketch

**Biosketch name**   
*Enter a name to help you to identify this biosketch*

**Format**

- NIH Biosketch
- NIH Fellowship Biosketch
- NSF Biosketch
- IES Biosketch

*Select a format for this biosketch*

**Choose data source**

- Start with a blank document
- Existing Biosketch:
- External source:

*Your ORCID account is linked to SciENcv.*

**Sharing**

- Private
- Public

*You can change the shared settings at any time.*

- After you have created the basic biosketch, you can now either selection information to include or manually enter it. (Again, the more complete the originating source of the data, the less manual entry that will be required.) You can then work through the sections of the Biosketch to edit or add information. For instance, for an NSF Biosketch, you can start with reviewing the Professional Preparation section of the Biosketch.

### A. PROFESSIONAL PREPARATION [\[ Edit entries \]](#)

List undergraduate and graduate education and postdoctoral training. List the year the degree was received as well as inclusive dates of postdoctoral training.

INSTITUTION	LOCATION	MAJOR/AREA OF STUDY	DEGREE (if applicable)	YEAR
University of Florida	Gainesville, FL, US	Political Science	BA	1994

[+ add another degree/training](#)

- To manually add degrees, click “add another degree/training, and enter the information as requested.

**Add new degree** ✕

\* required field

This entry is  Degree  Training

School: \*

City: \*

State/Province: \*

Country:

Degree: \*

Field of Study: \*

From:   To:   \*

[Cancel](#)

- Next review/edit and/or add appointments:

**B. APPOINTMENTS**

List, in reverse chronological order, all academic/professional appointments beginning with the current appointment.  
You have not listed any employment. Please [add one](#).

- Next select the Products that are relevant to this particular proposal. To add citations, click “Select Citations.”

**C. PRODUCTS**

Acceptable products must be citable and accessible including but not limited to publications, data sets, software, patents, and copyrights. Unacceptable products are unpublished documents not yet submitted for publication, invited lectures, and additional lists of products. Each product must include full citation information including (where applicable and practicable) names of all authors, date of publication or release, title, title of enclosing work such as journal or book, volume, issue, pages, website and Uniform Resource Locator (URL) or other Persistent Identifier.

**PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT** [ [Select citations](#) ]  
 You have not included any product in this section.

**OTHER SIGNIFICANT PRODUCTS, WHETHER OR NOT RELATED TO THE PROPOSED PROJECT** [ [Select citations](#) ]  
 You have not included any product in this section.

- When you click “Select Citations” you will be taken to a list (or lists) from which you can choose the citations you want to include. The lists will include information from your MyNCBI account (from My Bibliography), as well as from your ORCID account. (See tabs below.) Citations from ORCID will be available whether or not ORCID was selected as the external source for the biosketch.

Select appropriate citations using the checkboxes next to each publication. Complete these steps for each section within C. Products (Products Most Closely Related to the Proposed Project and Other Significant Products Whether or Not Related to the Proposed Project.”

**C. PRODUCTS**

Acceptable products must be citable and accessible including but not limited to publications, data sets, software, patents, and copyrights. Unacceptable products are unpublished documents not yet submitted for publication, invited lectures, and additional lists of products. Each product must include full citation information including (where applicable and practicable) names of all authors, date of publication or release, title, title of enclosing work such as journal or book, volume, issue, pages, website and Uniform Resource Locator (URL) or other Persistent Identifier.

**PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT** [ [Save citations](#) ]

My Bibliography ORCID

Sort by: Publication date Select: None 3 item(s) selected [Add citations](#) [Go to My Bibliography](#) unchecked entries are hidden from display

- Thatcher M. Title of Article for Bibliography Test Number 1. Journal of British Prime Ministers. 1991 January 07; 1(1):1.
- Chamberlain N. Title of Test Article for Bibliography Number 2. Journal of British Prime Ministers. 1941 January 01; 2(1):25.
- Churchill W. Title of Test Article for Bibliography Number 3. Journal of More British Prime Ministers. 1956 January 01; 2(2):35.

**OTHER SIGNIFICANT PRODUCTS, WHETHER OR NOT RELATED TO THE PROPOSED PROJECT** [ [Select citations](#) ]  
 You have not included any product in this section.

- For NSF, you can select up to five citations for each section. If you select more than five, you will encounter an error. If the citation you want to include is not in the list, click “Go to My Bibliography.”

**C. PRODUCTS**

Acceptable products must be citable and accessible including but not limited to publications, data sets, software, patents, and copyrights. Unacceptable products are unpublished documents not yet submitted for publication, invited lectures, and additional lists of products. Each product must include full citation information including (where applicable and practicable) names of all authors, date of publication or release, title, title of enclosing work such as journal or book, volume, issue, pages, website and Uniform Resource Locator (URL) or other Persistent Identifier.

**PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT** [ [Save citations](#) ]  
 You have not included any product in this section.

My Bibliography | **ORCID**

Sort by: Publication date | Select: None | 0 item(s) selected | [Add citations](#) | [Go to My Bibliography](#) | unchecked entries are hidden from display

- Thatcher M. Title of Article for Bibliography Test Number 1. Journal of British Prime Ministers. 1991 January 07; 1(1):1.
- Chamberlain N. Title of Test Article for Bibliography Number 2. Journal of British Prime Ministers. 1941 January 01; 2(1):25.
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**OTHER SIGNIFICANT PRODUCTS, WHETHER OR NOT RELATED TO THE PROPOSED PROJECT** [ [Select citations](#) ]  
 You have not included any product in this section.

11. Once you are on the My Bibliography page, you can select how to add the citation. If you would like to cite datasets or other works, you may also manually add the citation in this section. Simply click on “Manually” then select the appropriate type of citation from dropdown list at the top of the pop-up box that appears.

MyNCBI | linked account | Page 1 of 1

Your bibliography is currently private. If you want to share with a URL, [make your bibliography public](#).

Manage citations | **+ Add citations** | Filter citations

Search citations | **Search**

3 citations, Sort by newest to oldest

Thatcher M. Title of Article for Bibliography Test Number 1. Journal of British Prime Ministers. 1991 January 07; 1(1):1.

From PubMed  
From a file  
**Manually**

**Public Access Compliance**  
Not applicable- Exempted. [\[Edit Status\]](#)

+ Add Award | Edit citation

Manually-entered

12. Once you have included all appropriate Products, you may complete the Synergistic Activities section. You can manually add these activities by clicking “add another entry.”

**D. SYNERGISTIC ACTIVITIES**

*List up to five examples that demonstrate the broader impact of the individual's professional and scholarly activities that focus on the integration and transfer of knowledge as well as its creation.*

1. This would be an example of a synergistic activity that will demonstrate the broader impact of my professional and scholarly activities and how they focus on the transfer of knowledge as well as its creation.
2. This is the second example of a synergistic activity that I believe is relevant for the grant.

[add another entry](#)

13. Once all entry is complete, create the Biosketch by clicking the “Download: PDF” option at the bottom right of the page.

**D. SYNERGISTIC ACTIVITIES**

*List up to five examples that demonstrate the broader impact of the individual's professional and scholarly activities that focus on the integration and transfer of knowledge as well as its creation.*

1. This would be an example of a synergistic activity that will demonstrate the broader impact of my professional and scholarly activities and how they focus on the transfer of knowledge as well as its creation.
2. This is the second example of a synergistic activity that I believe is relevant for the grant.

[add another entry](#)

**Download:** [PDF](#) [XML](#)



14. Your PDF is now available for inclusion in the final grant proposal.

Note: the instructions and screen shots above walk through an NSF proposal. An NIH proposal may also be created using SciENCv. The sections that will appear when an NIH biosketch is created will match those required by NIH. You may navigate through similar steps to create an NIH biosketch.